

Outline for 10/15/13 Webinar:

Recording: <http://www.youtube.com/watch?v=TFRRCSh8aIA>

“Lunch & Learn Relax Webinar: Advanced Microsoft Excel”

Two Examples we are Going to Cover

1. Legal Task Pricing Spreadsheet:

Law Firm Example: Junior Associates, Partners, etc. – all at different rates. And also at different rates based on time of day they worked.

- V & H Lookups – You can do a table lookup
- Locking Sheets & Protecting Sheets
- Creating a template
- Drop down pick lists
- Multi Nested Formulas

2. Survey Results Example:

- Percentage Comparison
 - Average
 - AveragelF
 - CountIF
 - Conditional Formatting
 - Bonus: Spell Check...
-
- **Question & Answer Time**